

"Quotability"

"Be true to your work, your word, and your friend." – Henry David Thoreau

"It is the mark of an educated mind to be able to entertain a thought without accepting it." - Aristotle

"Always behave like a duck--keep calm and unruffled on the surface but paddle like the devil underneath." – Jacob Braude

"Only a man who knows what it is like to be defeated can reach down to the bottom of his soul and come up with the extra ounce of power it takes to win when the match is even."- Muhammad Ali

Super Bowl XL Coming to Motown

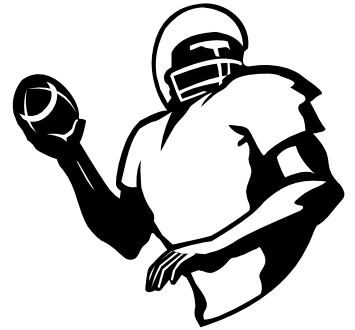
Super Bowl XL will be held at Ford Field in Downtown Detroit on February 6th, 2006. This will be the first Super Bowl in Detroit since Joe Montana led the 49ers to their first Super Bowl victory in 1982.

Metro-Detroiters are growing excited as the day gets closer.

Tickets may be hard to come by for the "big game" but there are plenty of other related events during Super Bowl Week (Jan 29-Feb 5, 2006), such as Motown Winter Blast and the NFL experience being held at Cobo hall. Over 10,000 people have volunteered to the Detroit Super Bowl XL Host Committee to be ambassadors.

For more information on how you can volunteer to help clean up or improve Detroit, click on

www.theworldiscoming.com .



Productive Meetings Make Productive Employees

Having meetings is one of the most important parts of running any successful business.

Often times, these meetings can drag on and become counter-productive when they are not properly planned.

Here are some suggestions for running smooth/productive meetings.

- **Have a written agenda:** The agenda should include the meeting goals, and be handed out to all attendees.
- **Be on time:** Meetings should have a set starting and ending time. Time wasted by waiting for employees or others to show up can be extremely costly.
- **Shut off phones and pagers:** Hold all calls. It's not just about respect; Interruptions extend meeting length, and distracted meeting attendees don't get as much out of the meeting subject.
- **Basic politeness:** Do not interrupt or shout, avoid side conversation during the meeting.
- **Preparation:** The person conducting the meeting should be familiar with the agenda points and meeting goals.

Mar-Que's Mission

Mar-Que takes pride in keeping our promises. We are committed to excellent service and quality workmanship through our team of dedicated professionals. We provide a challenging and rewarding environment for our entire staff. We ARE the peace of mind company!

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WHAT AM I?

**I can sizzle like bacon,
I am made with an egg,
I have plenty of backbone, but lack a good leg,
I peel layers like onions, but still remain whole,
I can be long, like a flagpole, yet fit in a hole,
What am I?**



Pet Safety

Your dog is a precious member of the family who counts on you for his emotional well-being as well as his health and safety. Because dogs share our home environments, there may be little at first glance that appears unsafe. However, a close examination of your home - from your dogs' perspective - may reveal areas that require attention or modification for the sake of safety.

Avoid unsafe toys and chewables such as rope-like objects (which can cause intestinal obstruction), and cow hooves (which will splinter dangerously into jagged pieces). Safer toys include compressed rawhide, nylon bones and thick rubber toys.



If your dog is fond of drinking from the toilet (a commonly chosen source of fresh water, believe it or not!), do not use toxic chemical cleaners.

Train your dog never to dash out the door unexpectedly. Such "escapes" often lead to loss and injury, including car accidents.

Dogs lack our sense of height and depth: if you live in a high rise building or if your dog has access to second story windows and decks, use screens and safely spaced bars to prevent jumping or accidental falls.

Place non-skid matting or carpet on slick linoleum and hardwood floors where your dog is likely to move quickly. An accidental slip can result in serious injury such as torn ligaments.

If you have a young puppy or elderly dog, a baby gate at the top of a stairwell can help prevent accidental falls and serious injury.

Take advantage of dog crates and baby gates to restrict your puppy or adult dog from potential hazards when she can't be supervised.

Keep a collar and identification tag on your dog at all times, even when indoors.

